

## **CRP CBF Advising Committee**

Minutes

Wednesday, January 14, 2009

Meeting Started: 12:15 p.m.

- I. ROLL
  - a. Judy Klyver
  - b. Charlotte Bell
  - c. Shauna Callery
  - d. Drew Poulter
  - e. Kyle Perata
- II. BUDGET UPDATE
  - a. We received the budget for the 2008-2009 school year. The CRP CBF committee has \$8,000 to spend on furniture and \$8,000 to spend on software or hardware.
- III. SIEMBIEDA
  - a. Because of the budget cuts, money has been frozen in other accounts in order to improve different things around the department. We have been advised to use our CBF funds before the college takes our money.
  - b. Proposals:
    - i. Upgrade the memory in every computer lab so that each computer has at least 1.5 to 2 megabytes. The total will be about \$3,000 and would come out of the software funds.
    - ii. The second proposal is to install tack boards around the department in order to create a place to display work. About \$2,000 will be allotted to buy the boards and install them.
    - iii. \$1,000 on FOCUS for each student in CRP.
- IV. OPEN FLOOR
  - a. Peter Wade
    - i. Brought up the issue of increasing the College Based Fee by about \$300 for each quarter in order to create more revenue for the students and the department.
- V. AGENDA
  - a. Get items to Kyle the Monday before the meeting in order to get them on the official agenda.
- VI. TREASURER REPORTS
  - a. We passed the reimbursement for gas money for the firm tours. Before this expenditure, the budget stood at \$16,000.

Meeting Ended: 12:55 p.m.